

ARTICLE 3

RIGHTS AND ACTIVITIES

- 3.1 The DISTRICT will provide the Association with a Board agenda and minutes at least forty-eight (48) hours before a regular Board meeting.
- 3.2 Bus Drivers will inform the Transportation Supervisor of any prescribed medications being taken.
- 3.3 Upon appropriate written authorization from a member of the unit, the DISTRICT shall deduct from the salary of any employee and make appropriate remittance for life insurance, annuities, credit union, charitable donation, or other programs jointly approved by the DISTRICT and the Association.
- 3.4 Within thirty (30) days after the execution of this Agreement, the DISTRICT shall post a copy of it on the District website and print or duplicate and provide copies to the Chapter President as follows:
 - One (1) copy for each Chapter Executive Board member,
 - One(1) copy for each Union Steward who does not hold any other Chapter Office,
 - One (1) copy for each Negotiations Team member who does not hold any other Chapter Office,
 - One (1) copy for one (1) Site Representative on each work site
 - Three (3) copies for the CSEA Labor Relations Representative
 - In addition, a copy will be provided to any unit member who requests it.

It shall be the Chapter President's responsibility to indicate to the Superintendent the total number of copies needed to meet the above requirements. It shall also be the Chapter President's responsibility to distribute those copies to the above-named individuals.

Additionally, an electronic copy will be forwarded to the CSEA Labor Relations Representative in Microsoft Word or other technologically appropriate format to facilitate the drafting of proposals for negotiations and electronic storage only. It shall be the Labor Relations Representative's responsibility to provide an email address to the Superintendent for this purpose.